

parking spots and the north parking lot entrance to the parking lot on Graves Avenue, near Bldg. 611, will be closed from 7 a.m., Monday, to 5 p.m., Feb. 18.

Stewart Avenue, west of the Graves and Stewart Avenues intersection, and Graves Avenue, at the north entrance to the parking lot on Graves Avenue, next to Bldg. 611, will be closed from 7 p.m., Jan. 3 to 5 p.m., Jan. 18.

Drivers should enter and exit the parking lot from the south entrance on Graves Avenue. The detour for Graves and Stewart Avenues will be on Arthur Drive.

For information, call Thomas Kicklighter, Jr. at 963-4963.

Job opening: Chief Master Sgt. Kevin Bruch, 437th Airlift Wing command chief master sergeant, is accepting packages for personnel interested in the job as his executive assistant.

Applicants must be the grade of E-4 or E-5 and can be from any Air Force specialty code. The reporting date for the job is Jan. 8 and is a 12-month position. Applicants should have good computer and organizational skills. Packages should include a recommendation letter from the member's squadron commander, copies of his/her last three EPRs and a personnel RIP from PCIII.

Packages should be forwarded to 437 AW/CCC by Dec. 24. For information, call Senior Airman Misty DeRemer at 963-5497.

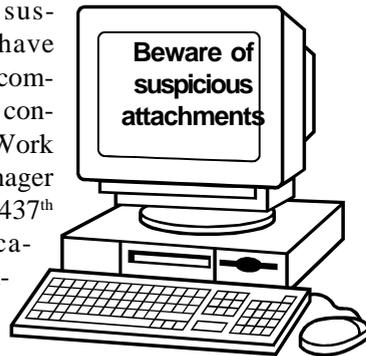
Marriage enhancement seminar:

The 437th Medical Group is offering a marriage enhancement class beginning Jan. 18. The class will run for six consecutive weeks. The participants will decide if the class will be held from 1-3:30 p.m. or 6-8:30 p.m. For information or to register, call Jim Hernandez at 963-6504.

Holiday network traffic: This is the time of year when unofficial holiday attachments (i.e. greeting cards, computer games) get distributed over the network. These attachments tie up limited network capacity and can cause system outages. These unofficial files should not be distributed.

Anticipated virus threat: The Federal Bureau of Investigation and other law enforcement agencies has identified more than 30,000 virus threats this holiday/Y2K season. Be suspicious of unsolicited and unfamiliar e-mails, especially with attachments.

If you suspect you have been sent a computer virus contact your Work Group Manager or call the 437th Communications Squadron Help Desk at 963-3511.



ID card renewal: The 437th Military Personnel Flight Customer Service needs

help to prevent problems in renewing and issuing military identification cards.

Anyone (active duty, Reservists or military family members) with an ID card that expires anytime from December to February is being asked to have them renewed before Wednesday. Family members, who do not have an ID card due to a marriage, should also come in by Wednesday.

Sponsors must accompany their dependents to receive new ID cards. Ensure proper documentation is brought in to receive the new ID. ID cards are issued Monday through Friday, 7:30 a.m. to 4:30 p.m., in Bldg. 503, room 112.

For information, call 963-4515 or 963-4516.

DD Form 93: The Emergency Data Card (DD Form 93), located in your Unit Personnel Records, is the document used to determine who to notify in the event that you've died or been injured, so it's important to keep the document updated. This should be done when a family member has moved, you've had a change in marital status or had a child.

To update your card, go to Bldg. 503, room 112.

For information, call the 437th Military Personnel Flight Customer Service at 963-4515 or 963-4516.

Education Center

Closure: The Community Education Center (Bldg. 221) will be closed today for training and a holiday party. For emergen-

cies, call 963-4575.

CLEP class: A math CLEP class will be offered Jan. 10-12. The three-day class is open to all and will be filled on a first-come, first-serve basis.

Family Support Center

Pre-Deployment Briefings, 8 a.m., Monday and Dec. 27; 4 p.m., Thursday and Dec. 30.

How to Develop A Spending Plan Workshop, 9-11 a.m., Wednesday

Checkbook Management, 1-2:30 p.m., Wednesday.

All workshops are held at the FSC unless otherwise noted. For more information or to register, call the Family Support Center at 963-4406.

Holiday chapel schedule

Protestant events

Cantata Performance, Sunday, 11 a.m.
Candlelight Worship Service, Dec. 24, 7 p.m.

Watch Night Service, Dec. 31, 11 p.m.

Catholic events

Vigil Mass, Dec. 24, 5 p.m.

Caroling followed by Mass and celebration, Dec. 24, 11:30 p.m.

Christmas Day Mass, 10 a.m.

Vigil Mass, Dec. 31, 5 p.m.

Mass, Jan. 1, noon

