

SHIPPING YOUR POV



**HEADQUARTERS  
MILITARY TRAFFIC MANAGEMENT COMMAND  
5611 COLUMBIA PIKE  
FALLS CHURCH, VA 22041-5050**

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## **INTRODUCTION**

This pamphlet is designed to provide customers with information to prepare your Privately Owned Vehicle (POV) for shipment. The successful movement of your POV is not a matter of chance. It is a result of proper advance preparation and planning. It's your POV. Ask questions. Be involved. Read what you sign. Contact your local transportation office prior to making any plans to ship a POV.

**NOTE: Ensure you have sufficient funds available in the event of unexpected delays/expenses to, from, or at the POV processing center. Suggest you call in advance.**

## **WHO CAN SHIP A POV**

You are eligible to ship a POV if:

- You are member of the U.S. armed forces;
- You are a DoD civilian and your orders authorize shipment of your POV; or
- You are a retiree authorized to ship a POV.

Contact your transportation office.

## **YOUR ENTITLEMENT**

The entitlement to ship a single POV is limited to a permanent change of station to, from, or between places overseas; or upon official change in home port of the vessel to which you are assigned. The transportation office will determine your entitlement based on your PCS orders.

## **RESTRICTIONS**

- Only **one** POV owned or leased by you or your dependent and for your personal use may be shipped to your new duty station at Government expense.
- If you desire to make your own arrangements to ship an additional POV commercially, consult your sponsor and transportation office for any restrictions. You may have to pay an import duty on a second POV.
- Your local transportation office has information on specific United States and overseas host nation restrictions.

## **SIZE LIMITATIONS**

You may ship at Government expense a POV that does not exceed 20 measurement tons. Exceptions may be granted for medical reasons. A measurement ton equals 40 cubic feet. A compact car averages about nine measurement tons; a full size car, about 15. If you ship a pickup truck with a camper, a recreational vehicle, a panel truck converted to a camper, or similar vehicle that exceeds 20 measurement tons, you will be liable to pay transportation costs for any measurement ton in excess of 20. These costs will be collected in accordance with your military service's regulations. Separates must pay in advance of shipment. Exterior dimensions determine the size (measurement tons) of a vehicle; therefore, remove truck mirrors and other articles that extend from the vehicle and that could create excess cost.

## **INSURANCE AND LICENSING**

**United States.** In some U.S. states, armed forces or host -nation vehicle registrations, license plates, and licenses either are not valid or are valid for only a very short time. Arrange to obtain these items prior to taking delivery of your POV. Most state motor vehicle divisions will accept registrations of POVs by mail. If you are returning from overseas, make arrangements prior to leaving your old duty station for the continental United States. You should insure your

POV before taking delivery. Coverage must meet minimum requirements prescribed by the state where your next duty station is located. Prior arrangements may save you money, as you will be able to compare prices offered by various insurance companies.

**Overseas.** Insurance, taxes, and licensing vary from country to country overseas. The best sources of information are your local transportation office and your overseas sponsor. Remember, you are responsible for obtaining insurance and licenses and paying any taxes. Be sure to check on these items well in advance of making your shipment. Insurance is often much more expensive overseas; research this matter carefully prior to making your shipment.

## **WHEN TO SHIP YOUR POV**

Time limitations on when you are entitled to ship your POV vary among the military services.

### **For Army and Air Force personnel:**

- POVs will be accepted for shipment if delivered to the port within 90 days after the member or dependent has departed for an overseas tour of more than one year or within 30 days after the departure of the member on an overseas tour of duty of one year or less.
- When delivery to the port is delayed beyond 90 days, the POV may be shipped only with the approval of the overseas commander.
- For overseas tours of more than one year, you must have a minimum of one year to serve on the current overseas tour when the POV is delivered to the port.

### **For Navy/Marine Corps personnel:**

- POVs will be accepted when at least 12 months remain to be served at their current overseas duty station at the time the vehicle is delivered to the loading port. An exception is allowed if the overseas area commander or your commanding officer certifies the vehicle is necessary in performance of official duties.

## **TYPES OF POVs YOU MAY SHIP**

Only self-propelled, wheeled motor vehicles can be shipped. This includes automobiles, station wagons, jeeps, motorcycles, motor scooters, vans, and pickups. Other passenger-carrying, multipurpose motor vehicles designed for overland ground transportation not specifically listed above may qualify; however, these generally require a written certification stating the vehicle is for personal use as a passenger-carrying vehicle. POVs that are modified to be “low riders” must have at least 6 inches of clearance to prevent damage to POV during car carrier load/download. Also, POVs may not have a lift kit higher than 3 inches.

**NOTE: Host-country restrictions may apply; see your transportation office.**

## **LEASED POVS, OR POVS WITH RECORDED LIEN IN U.S.**

If your POV is leased, or a recorded lien exists in the U.S., you must provide written approval from the “third-party-in-interest” (leasing company or lienholder) which expressly provides that the vehicle may be exported. This written approval must be on the leasing company’s or lienholder’s letterhead paper, and contain a complete description of the vehicle, including the Vehicle Identification Number (VIN), the name of the owner or lienholder of the leased vehicle, and the telephone numbers at which that owner or lienholder may be contacted. The writing must bear an original signature of an official of the leasing company’s or lienholder,

and state the date it was signed. The written approval must include the leasing company's or lienholder's acknowledgement that return shipment prior to the next permanent change of station is a private matter between the leasing company or lienholder and you. All requirements stated in the lease agreement are your responsibility.

## **PROPANE TANKS**

Propane tanks must be purged and certified before the POV is turned in at the port. Label should be affixed or tagged to tank. You must produce written authority that the propane tank is empty or has been purged. New and empty tanks meet these requirements. The certification must come from an individual or firm authorized to purge tanks.

## **WHAT YOU MAY LEAVE IN YOUR POV**

You must ensure only authorized personal articles remain in your POV when it is turned in for processing. All household items and camping equipment must be removed. You may ship the following:

- Tools, not to exceed \$200 in value;
- Items such as jacks, tire irons, tire chains, fire extinguishers, nonflammable tire inflators, first aid kits, jumper cables, and warning triangle/trouble lights;
- One spare tire and two snow tires with wheels (either mounted or unmounted);
- Portable cribs, children's car seats, and strollers;
- Luggage racks;
- Small items such as thermos bottles, bottle warmers, and car cushions if they can be packed entirely within a carton provided by the port; if your POV is going to be containerized at the port, these articles may be placed in the trunk without a carton. Factory or non-factory stereo and speakers in car or trunk but they must be bolted down or permanently fixed as part of the car.

## **WHAT YOU MAY NOT SHIP IN YOUR POV**

- TVs and VCRs, except factory installed;
- Accessories not permanently installed;
- Flammable or hazardous substances such as waxes, oils, paints, solvents, polishes.

Dispose of these items before you turn in your POV.

- Any liquids, for example antifreeze or air fresheners that may be spilled and leave stain.
- Any pressurized cans.
- Citizen Band radios. Importation and operation of CB radios are prohibited in most overseas areas. Failure to comply with these restrictions may result in your POV being held at the port of discharge until such equipment has been removed and shipped out of the country. All costs associated with removing your CB radio from your POV and shipping will be at your expense.

## **YOUR RESPONSIBILITIES**

Following a few simple rules will make shipping your POV overseas much easier. Failure to follow these rules may cause the POV processing center to refuse your POV for shipment.

If a member chooses to ship out of an alternate port, there may be an alternate port charge incurred to the member if the alternate port is farther away from their new duty assignment than the designated port. If you have any questions, you should contact your Transportation Office or VPC to find out what the additional cost may be.

## At origin:

- Have seven copies of your orders, and any amendments.
- U.S. Customs (19CFR192) requires one certified (notarized) and two facsimiles (copies) of the original or certified copy of the vehicle title. The title must include the vehicle identification number (VIN) or, if the vehicle does not have a VIN, the product identification number.
- Provide written approval from leasing company, or lienholder authorizing export. See paragraph above.
- Ensure your POV contains **no more than one-fourth** tank of fuel (gasoline or diesel).
- If the vehicle is leased, you must have a letter from the third party (leasing company) authorizing exportation of the vehicle.
- Have in your possession a valid driver's license, proof of ownership (title and registration), and a photo ID.
- Contact vehicle processing center prior to shipment if permanent change of station is to a remote area.
- Have in your possession a complete set of keys, to include gas cap and wheel lock keys, if necessary, upon delivery to the vehicle processing center. Retain a complete set of duplicate keys and have them with you when you pick up your POV.
- Turn off or otherwise disconnect installed auto alarm or anti-theft device prior to turn-in.
- There must be a signed letter of authorization, simple power of attorney, or other acceptable evidence of agency if vehicle is delivered by someone other than the service member. (Not required of spouse appearing on the PCS orders.) Here's an acceptable example:

"I hereby appoint (name of agent) as my agent for the delivery of my privately owned vehicle (vehicle and ID number) to the appointed military outlawing port, and I appoint him/her my attorney-in-fact to sign all documents required for the delivery of my vehicle for overseas shipment."
- Ensure your agent has proper civilian identification and all other documentation required to ship your POV.
- Make sure your POV is in a safe and operable condition when you turn it in at the port.
- Make sure your POV is clean. The VPC will not accept a POV laden with dirt, soil, mud or similar matter, to include the undercarriage.
- Empty the glove compartments.
- Have the make, model, color, year, and serial number of your POV.
- Have mileage of vehicle at time of turn-in.
- Provide a destination address where you may be notified that vehicle is ready for pickup.
- An inspector will inspect the POV with you. When the inspection is completed, you and the inspector will sign DD Form 788, "Private Vehicle Shipping Document" or commercial equivalent. You will be provided a legible copy of DD Form 788 or commercial equivalent as a receipt for your POV. Your copy of DD Form 788 commercial equivalent will be required when you pick up the vehicle, and it will be required by the military claims office should you file a claim for loss or damage to your POV.
- Make sure your POV meets any host-nation emission control and safety standards. Discuss host-nation requirements with your sponsor and local transportation office before departing. You may be required to make some modifications prior to shipping your vehicle.
- Since your POV may be exposed to freezing temperatures during shipment or during storage at the destination terminal, safeguard the cooling system with a permanent-type antifreeze solution. An antifreeze testing to minus 20 degrees Fahrenheit or lower should be used. (For Arctic areas, contact your sponsor or transportation office to determine if additional protection is necessary.)
- Consider rust protection and undercoating prior to shipment. Climatic conditions in certain areas of the world may cause your POV to deteriorate rapidly without some type of protection.
- Make sure you read the liability statements on the reverse of DD Form 788, or commercial equivalent POV inspection and shipping form.

### **At destination:**

- To avoid unnecessary trips, contact the vehicle processing center for official confirmation that the POV is on-hand and available for pickup.
- When you or a designated agent pick up the POV at the destination vehicle processing center, you must have:
  - Proper identification i.e., military ID, driver's license;
  - Your copy of DD Form 788 "Private Vehicle Shipping Document" or commercial equivalent;
  - Complete set of keys;
  - Power of attorney if your spouse or agent picks up the POV. Please note that if your vehicle is not picked up within 45 days from the postmarked date of notification of arrival, you are subject to the vehicle being placed in storage at your expense.

### **Loss and Damage**

When picking up your POV:

- Carefully inspect the exterior and interior to determine if there is any new damage.
- Make sure items left in the POV at the origin terminal are still there.
- Carefully and completely list any loss and all damages to your POV on your vehicle shipping document, DD Form 788 or commercial equivalent. List all loss and damage discovered and why it was not discovered at the final inspection at the pickup point.
- Failure to do this may result in no payment for this damage.

### **NONCONFORMING POVs**

POVs imported to the U.S. are subject to safety standards under the Motor Vehicle Safety Act of 1966, revised under the Imported Vehicle Safety Compliance Act of 1988, re-codified at 49 U.S.C. 301; bumper standards under the Motor Vehicle Information and Cost Act of 1972 (which became effective in 1978), re-codified at 49 U.S.C. 325; and air pollution control standards promulgated by the Environmental Protection Agency (EPA) under the Clean Air Act of 1968, as amended in 1977 and 1990. These laws and regulations apply to importing POVs to any state of the United States, the District of Columbia, Puerto Rico, The Northern Mariana Islands, Guam, American Samoa, and the Virgin Islands.

Modifications required for nonconforming POVs to comply with U.S. safety and environmental standards are performed by registered importers (RI) and independent commercial importers (ICI). As a general rule, all POVs less than 25 years old must comply with all applicable federal motor vehicle safety standards, and all POVs less than 21 years old must comply with federal emissions standards. Fulfillment of federal requirements does not relieve you from fulfilling requirements of a state or district of the United States. For information regarding registration or operation of a properly imported vehicle in a specific state, contact the Department of Motor Vehicles or other appropriate agency. Vehicles manufactured to meet the federal motor vehicle safety standards have a certification label affixed by the original manufacturer in the area of the driver-side-door. Vehicles manufactured to meet the federal motor vehicle emissions standards have an emissions label affixed in the engine compartment stating that the vehicle meets U.S. EPA emissions standards. Vehicles lacking these certification labels are nonconforming and must be brought into compliance.

Information for importing and converting vehicles to U.S. specifications may be obtained from the following web sites:

[WWW.CUSTOMS.USTREAS.GOV/TRAVEL/AUTO.HTM](http://WWW.CUSTOMS.USTREAS.GOV/TRAVEL/AUTO.HTM)  
[WWW.NHTSA.DOT.GOV/CARS/RULES/IMPORT/](http://WWW.NHTSA.DOT.GOV/CARS/RULES/IMPORT/)

Information concerning vehicle emissions and listing of ICI companies may be obtained from the EPA, 202-564-9660. Information concerning compliance with motor vehicle safety standards and listing of RI companies may be obtained from the aforementioned web site and from the DOT safety hotline, 800-424-9393 (in U.S.), or 202-366-0123.

In order to ship a nonconforming POV to the United States via the Defense Transportation System, you must, as a condition of shipment, provide written proof that you have entered into a contract with an RI/ICI located in the vicinity of the final destination CONUS vehicle processing center. You are responsible for any excess costs resulting from the inland movement to a RI/ICI that is beyond the area of the entitlement, which is normally POV delivery to the VPC nearest the new permanent duty station.

### **STORAGE OF POVs**

Section 368 of the FY 97 Defense Authorization Bill authorizes the storage of POVs when members are:

- assigned to an OCONUS permanent change of station where POVs can not be shipped or where extensive modification of the vehicle would be required; or
- when members are transferred in conjunction with a contingency operation for more than 30 days and the movement is not a permanent change of station.

Contact your local transportation office for further details.

### **RETIREES**

Retirees may have to pay extremely high taxes when shipping their POV overseas (home of record, i.e. Philippines). Contact your local transportation office for further details.

### **POV PROCESSING CENTER INFORMATION**

The remainder of this pamphlet provides information unique to each vehicle processing center (VPC). Consult your local transportation office to determine the proper VPC from which to ship your POV. NOTE: Hours of operation for each VPC are listed in the applicable section and are strictly adhered to. VPCs are not open on weekends or holidays. Please plan your trip accordingly.

While every effort is made to provide up-to-date information on the POV program, it is important that you consult with your local transportation office for any recent changes. We welcome written recommendations to correct or improve this pamphlet. Address your comments to:

Military Traffic Management Command  
ATTN: MTPP-HP  
5611 Columbia Pike  
Falls Church, VA 22041-5050

Information regarding the status of POV shipments can be obtained on the worldwide-web at:

<http://www.whereismypov.com>  
CONUS Vehicle Processing Center Information

**CONUS VPC OPERATING HOURS 0800-1700 Mon-Fri, except Federal Holidays**

<b>Atlanta, GA VPC</b> 2579 Campbell Blvd. Ellenwood, GA 30294	<b>Tel#</b> 404 363 4449/3753 <b>Fax#</b> 404 363 1858 <b>800#</b> 800 965 9155
<b>Baltimore, MD VPC</b> 2501 Broening Highway Baltimore, MD 21224	<b>Tel#</b> 410 631 5751 <b>Fax#</b> 410 631 5756 <b>800#</b> 800 631 5751
<b>Charleston, SC VPC</b> 1599 Oceanic Street Charleston, SC 29405	<b>Tel#</b> 843 805 6667 <b>Fax#</b> 843 805 6671 <b>800#</b> 800 747 9223
<b>Dallas, TX VPC</b> 617 East Main Street Lewisville, TX 75067	<b>Tel#</b> 972 436 8864 <b>Fax#</b> 972 436 9043 <b>800#</b> 800 438 2046
<b>Los Angeles, CA VPC</b> 23803 S. Wilmington Ave. Carson, CA 90745	<b>Tel#</b> 310 549 8277 <b>Fax#</b> 310 549 7438 <b>800#</b> 800 887 3344
<b>Metro NY/NJ VPC</b> 301 Supor Blvd Harrison, NJ 07029	<b>Tel#</b> 973 485 8164 <b>Fax#</b> 973 485 6925 <b>800#</b> 877 269 3702 (“877” is toll-free)
<b>New Orleans, LA VPC</b> 5481 Crowder Blvd New Orleans, LA 70127	<b>Tel#</b> 504 246 2102/0770 <b>Fax#</b> 504 246 2111 <b>800#</b> 800 721 9632
<b>Norfolk, VA VPC</b> 3015 Airline Blvd. Portsmouth, VA 23701	<b>Tel#</b> 757 465 4127 <b>Fax#</b> 757 465 3970 <b>800#</b> 800 810 7480
<b>Oakland, CA VPC</b> 1301 Canal Street Richmond, CA 94804	<b>Tel#</b> 510 231 6831 <b>Fax#</b> 510 237 4046 <b>800#</b> 800 704 2444
<b>Orlando, FL VPC</b> 2255 North Orange Blossom Trail Orlando, FL 32804	<b>Tel#</b> 407 648 3677/3678 <b>Fax#</b> 407 648 3650 <b>800#</b> 800 758 5998
<b>Seattle, WA VPC</b> 2302 Ross Way Tacoma, WA 98421	<b>Tel#</b> 253 272 1712 (TACOMA) 253 735 6405 (SEATTLE) <b>Fax#</b> 253 272 2375 <b>800#</b> 800 597 1833
<b>St. Louis, MO VPC</b> 4236 Crescent Drive Pontoon Beach, IL 62040	<b>Tel#</b> 618 931 2888 <b>Fax#</b> 618 931 2892 <b>800#</b> 800 275 3706

**OCONUS Vehicle Processing Center Information**

**OCONUS VPC OPERATING HOURS are Mon-Fri, excluding all Federal, Local and Host Nation holidays. Hours are as follows:**

BENELUX (Chievres, Belgium/Schinnen, Netherlands) 0800-1630  
 ENGLAND 0800-1630  
 GERMANY 0800-1700  
 GUAM 0800-1600  
 HAWAII 0800-1600  
 ITALY 0830-1630  
 PUERTO RICO 0800-1600  
 SOUTH KOREA 0800-1700  
 TURKEY. 0830-1630  
 SPAIN 0900-1300, 1300-1400, 1400-1700

<p><b>BENELUX</b>  <b>Chievres, Belgium VPC</b>                  Cdr 80<sup>th</sup> ASG                  Base Aeriene                  7050 Chievres, Belgium</p>	<p><b>Tel#</b> 32(0) 68665999  <b>Fax#</b> 32(0) 68665948  <b>800#</b> 00 800 87267227</p>
<p><b>Shinnen, Netherlands VPC</b>                  254 BSB                  Nutherweg 60                  6365 ER-Shinnen, The Netherlands</p>	<p><b>Tel#</b> 31(0) 464432851  <b>Fax#</b> 31(0) 464432735  <b>800#</b> 00 800 87267227</p>
<p><b>ENGLAND</b>                   Lakenheath/Mildenhall VPC                  London Road Industrial Estate                  40 Wimbledon Avenue                  Brandon, Suffolk IP26, England</p>	<p><b>Tel#</b> 44(0) 1842813999  <b>Fax#</b> 44(0) 1842812981  <b>800#</b> 00 800 87267227</p>
<p><b>London VPC</b>                  U.S. Naval Activities U.K.                  RAF West Ruislip</p>	<p><b>Tel#</b> 44-189-561-6585 (Int'l)                  0189-561-6585 (Local)                  DSN 235-6585  <b>For appointment:</b> 0184-281-3999  <b>Fax#</b> ext 6640  <b>Toll Free:</b> 00-800-87267227</p>

<b>GERMANY</b> <b>Baumholder VPC</b> Military Community Am Bahnhof / Bldg 8724 55774 Baumholder, Germany	<b>Tel#</b> 49 6783 2455 <b>Fax#</b> 49 6783 3377 <b>800#</b> 00 800 87267227
<b>Boebligen VPC</b> Panzer Kaserne Bldg 2930 71032 Boebligen, Germany	<b>Tel#</b> 49 7031 222453 <b>Fax#</b> 49 7031 222561 <b>800#</b> 00 800 87267227
<b>Grafenweohr VPC</b> U.S. Grafenweohr Base Saratoga Ave/Bldg 515 92655 Grafenweohr, Germany	<b>Tel#</b> 49 9641 8480 <b>Fax#</b> 49 9641 3597 <b>800#</b> 00 800 87267227
<b>Kaiserslautern VPC</b> Kapaun Air Station Bldg 2806 67661 Kaiserslautern, Germany	<b>Tel#</b> 49 631 98517 <b>Fax#</b> 49 631 98518 <b>800#</b> 00 800 87267227
<b>Mannheim VPC</b> Taylor Barracks Bldg 348 68309 Mannheim, Germany	<b>Tel#</b> 49 621 7140511 <b>Fax#</b> 49 621 7140711 <b>800#</b> 00 800 87267227
<b>Schweinfurt VPC</b> Conn Barracks Custer Street/Bldg 35 97421 Schweinfurt, Germany	<b>Tel#</b> 49 9721 803618 <b>Fax#</b> 49 6721 85224 <b>800#</b> 00 800 87267227
<b>Spangdahlem VPC</b> Spangdahlem Air Base Bldg 193A 54529 Spangdahlem, Germany	<b>Tel#</b> 49 6565 4484 <b>Fax#</b> 49 6565 4469 <b>800#</b> 00 800 87267227
<b>Wiesbaden VPC</b> Mainz Kastel Housing Area Bldg 7513 55252 Mainz Kastel, Germany	<b>Tel#</b> 49 6134 69303 <b>Fax#</b> 49 6134 63579 <b>800#</b> 00 800 87267227

<b>GUAM</b> <b>Guam VPC</b> COMNAVMAR Naval Base Bldg 3179 Santa Rita, Guam 96915	<b>Tel#</b> 671 339 2205 <b>Fax#</b> 671 564 2105 <b>800#</b> 877 716 7702
<b>HAWAII</b> <b>Honolulu, HI VPC</b> Matson-Honolulu Terminal Sand Island Parkway Pier 51-B Honolulu, HI 96820	<b>Tel#</b> 808 848 8383 <b>Fax#</b> 808 853 2116 <b>800#</b> 800 896 7745
<b>ITALY</b> <b>Aviano VPC</b> Via Ellero 1 Zona Industrial 33081 Aviano, Italy	<b>Tel#</b> 39(0) 434661419 <b>Fax#</b> 39(0) 434661420 <b>800#</b> 800 053388 (in Italy)
<b>Livorno VPC</b> Leghorn Army Depot Camp Darby Gate 27, Bldg 5138 SS 1 Aurelia I-56018 Tirrenla/Pisa, Italy	<b>Tel#</b> 39(0) 50579920 <b>Fax#</b> 39(0) 50579919 <b>800#</b> 800 053388
<b>Naples VPC</b> Naval Support Activity Via Scarfoglio 80125 Agnano Napoli, Italy 80100	<b>Tel#</b> 39-081-570-9350 <b>Fax#</b> 39-081-570-9448 <b>800#</b> 800 87267227 800 053733 (Naples)
<b>Vincenza VPC</b> Caserm Ederle Bldg 61 36100 Vicenza, Italy	<b>Tel#</b> 39(0) 444303924 <b>Fax#</b> 39(0) 444303959 <b>800#</b> 800 053388

<b>PUERTO RICO</b> <b>Puerto Rico VPC</b> Avenida J. F. Kennedy, Km 2.5 San Juan, Puerto Rico 00920	<b>Tel#</b> 787 792 1233 <b>Fax#</b> 787 781 0688 <b>800#</b> 888 872 6064
<b>SOUTH KOREA</b> <b>Pusan VPC</b> Camp Hialeah, Bldg 508 Yonji-Dong, Pusanjin-Ku Pusan, Korea	<b>Tel#</b> 82 051 819 4870 <b>DSN</b> 763 7680 <b>Fax#</b> 82 051 819 1507
<b>Seoul VPC</b> Camp Kim Bldg 1230 Camp Kim, Seoul, Korea	<b>Tel#</b> 82 2 77915 7011/7012 <b>DSN</b> 725 7011/7012 <b>Fax#</b> 82 2 7913 4133 <b>DSN</b> 723 4133
<b>Taegu VPC</b> 20 <sup>th</sup> Support Group Bldg 1415 Camp Henry, Korea	<b>Tel#</b> 82 53 470 8112 <b>Fax#</b> 82 53 470 8113  <b>Note: THESE NUMBERS ARE THE SAME</b>
<b>TURKEY</b> <b>Incirlik VPC</b> Transcar GmbH/Delta Trading & Shipping, Inc Ceyhan Yolu 10 KM No 65 Adana	<b>Tel#</b> 0090-322-332-7211 <b>Fax#</b> 0090 322 332 8921 <b>DSN#</b> 679-9964 <b>800#</b> 0800-479-7644
<b>Izmir VPC</b> Transcar GmbH/Delta Trading & Shipping, Inc. Caddesi No 15/1 Bornova	<b>Tel#</b> 0090-232-478-2856 <b>Fax#</b> 0090 232-478-2859 <b>800#</b> 0800-479-7644
<b>SPAIN</b> <b>Rota VPC</b> Transportes Internacionales Ferris, S.A. Avenida Crucero Baleares, #18. 11520 Rota (Cadiz), Spain	<b>Tel#</b> 0034-956 -811044 / 0034 956 840185 <b>Fax#</b> 0034 956-815077 <b>800#</b> 0034-900-214304

**SPECIFIC SITE INFORMATION FOR VEHICLE PROCESSING CENTERS**

**CONUS**

**ATLANTA VPC**  
**UNIFIED AIRCRAFT SERVICES, INC.**  
**2579 CAMPBELL BLVD**  
**ELLENWOOD, GA 30294**

Customer Phone           404-363-4449/4753  
FAX Number               404-363-1858  
800#                         800-965-9155

From Highway 675: Take Exit 5 (Ellenwood Rd/Forest Parkway). Head West to State Route 42 and turn right. Go to the next light, which is Campbell Blvd, turn right. It will be the first warehouse on the right.

From the Airport: Take 85/285 East to Exit 53 (Moreland Ave/Hwy23/State Route 42). Drive South/Right approximately 4 miles until you pass Fort Gillem. At the next light, which is Campbell Blvd, turn left. It will be the first warehouse on the right.

**BALTIMORE VPC**  
**2501 BROENING HIGHWAY**  
**BALTIMORE, MD 21224**

Customer Phone	410-631-5751
FAX Number	410-631-5756
800#	800-631-5751

From the North

From Pennsylvania (other than Philadelphia Area): Take I-83 South to I-695 (Baltimore Beltway) follow road signs for Towson, MD. Take I-695 (Baltimore Beltway) to I-95 South to exit 56 (Keith Ave), turn right at the traffic light onto Keith Ave for a quarter mile this merges onto Broening Hwy. Go to second traffic light turn left, and follow sea wall to security guard station.

New York/Delaware/Philadelphia Area/Aberdeen : Take I-95 South to Baltimore. Take exit 56. At the end of the ramp, turn left at the traffic light onto Keith Ave. Continue down Keith until it merges with Broening Hwy (1/4 mile). Go to second traffic light turn left, and follow sea wall to security guard station.

From the West or I-70: Approaching Baltimore on I-70 to I-695 South (Glen Burnie) to I-695 East. Follow signs to Key Bridge/Dundalk, cross the Key Bridge. Take the first exit after the toll booth (\$1 toll), Exit 44 (Dundalk Ave/Broening Hwy). Make a left at the stop sign at the end of the exit ramp onto Broening Hwy. At the 4<sup>th</sup> traffic light, make a right and follow the sea wall to the security guard station.

From the South:

From I-295 North (Baltimore-Washington Parkway), take I-695 East (Glen Burnie exit) and follow I-695 East to Key Bridge/Dundalk. After crossing the Key Bridge, follow the same directions as those from the West.

From I-95 North (Towards Baltimore): Take right lanes through the Fort McHenry Tunnel. Take the first exit after the toll booth (Exit 56, Keith Ave). Then, follow the same directions as those from the North. (Fort McHenry Tunnel, Key Bridge, JFK Memorial Highway, J. Hatam Bridge, and Harbor Tunnel have tolls.

**CHARLESTON VPC:**  
**1599 OCEANIC ST**  
**CHARLESTON, SC 29405**

Customer Phone	843-805-6667
FAX Number	843-805-6671
800#	800-747-9223

Take I-26 east to Exit 219A (Rutledge) turn left at the light. You will be on Heriot. Go about 2/10 of one mile to King St and turn left. Go about 5/10 of one mile to Oceanic Blvd and turn left. Go about 5/10 of a mile to Oceanic Street and turn left. The POV center will be approximately 3/10 of a mile down.

From Airport: Follow the same directions as above.

Coming to Charleston from the South: From Savannah/Ft Benning area, take I-95 North to alternate 17 North. Stay on alternate 17 into Charleston and take exit to 526 East, toward Mount Pleasant, N. Charleston. Take exit to I-26 to Charleston. Exit 219A left off of the exit which puts you on Heriot Street. Go 2 traffic lights and left on King String. Two-tenths (2/10) of a mile and left on Oceanic Street to Charleston VPC.

If you are coming to the VPC on 17-South, you have two choices:

1. Follow 17 South to 526W toward Savannah and exit on I-26 toward Charleston. Exit 219A, left off of the exit, that puts you on Heriot Street. Go 2 traffic lights and left on King Street, 2/10ths of a mile and left on Oceanic Street to Charleston VPC.
2. Continue and cross the Silas Pierman or the Grace Memorial Bridges into Charleston and exit for Meeting Street. When you see the Huddle House on the right, take a left at the light, then right on to King Street (at the Manor House).

**DALLAS VPC**  
**617 EAST MAIN STREET**  
**LEWISVILLE, TX 75067**

Customer Phone	972-436-8864
FAX Number	971-436-9043
800#	800-438-2046

From the Dallas-Fot Worth International Airport: Proceed North on Texas Highway 121, approximately 15 miles to Main St. Turn left. Proceed 1/2 mile on the right hand side of the street. Turn right just prior to the railroad track.

From Dallas: Take I-35E North to Exit 450. Proceed North on Texas Highway 121 approximately two miles to Main St (FM 1171). Turn left. Proceed 1/2 mile on the right side of the street. Turn right just prior to the railroad tracks.

Take I-35E South to Exit 452 (FM 1171). Turn left onto Main St. Pass three stop lights and turn left after crossing railroad tracks.

Local Transportation: Shuttle service is available between the Dallas-Fort Worth International Airport and the VPC Dallas. Government transportation is not available. Mass transportation to and from the VPC is not available.

**LOS ANGELES VPC**  
**23803 S. WILMINGTON AVE**  
**CARSON, CA 90745**

Customer Phone                    310-549-8277  
FAX Number                        310-549-7438  
800#                                 800-887-3344

From Los Angeles International Airport: Take 405 Freeway South to Wilmington Avenue exit. Go right (South) on Wilmington Avenue. The VPC is on the corner of Wilmington Avenue and Sepulveda Boulevard.

From Orange County: Go North on 405 Freeway to Wilmington Avenue exit. Go left (South) on Wilmington Avenue. The VPC is on the corner of Wilmington Avenue and Sepulveda Boulevard.

**METRO NEW YORK/NEW JERSEY VPC**  
**301 SUPOR BOULEVARD**  
**HARRISON, NJ 07029**

Customer Phone	973-485-8164
FAX Number	973-485-6925
800#	877-269-3702

From all airports (JFK, Newark, Philadelphia): Take the New Jersey Turnpike North to exit 15W. After paying the toll, take the first exit on the right, Kearney, Route 508 West. In Harrison, Route 508 will become Harrison Avenue. At the 2<sup>nd</sup> traffic light, turn left onto Supor Blvd. Go four (4) blocks to Wilhelm Street. Turn right on Wilhelm Street. The entrance to the VPC will be on the right hand side at the far end of the block.

From JFK International Airport, Brooklyn, Queens or Long Island: Take the Belt Parkway to the Verazzano Narrow Bridge onto Staten Island and Route 278 – Staten Island Expressway - to Goethals Bridge to New Jersey Turnpike North to Exit 15W.

\*\*\*\*\* After paying toll at 15W, take first exit on right, “Kearney 508 West”; this exit will bring you onto Harrison Avenue. Follow Harrison Ave for approximately 1 mile – at the 2d traffic light (1 blinking yellow & 2 regular traffic lights), Harrison Ave intersects with Supor Blvd. Make a left onto Supor Blvd – go 4 blocks and make a right onto Wilhelm St. The VPC is on the right hand side at the far end of the block.

From Newark International Airport: Follow the airport signs to the New Jersey Turnpike – travel North on the New Jersey Turnpike to Exit 15W. Follow the directions \*\*\*\*\* asterisked above. from Manhattan & New York City:

1. Take the Lincoln Tunnel to the New Jersey Turnpike – travel South on the New Jersey Turnpike to Exit 15W. Follow the directions \*\*\*\*\* asterisked above.
2. Take the Holland Tunnel to the New Jersey Turnpike – travel North on the New Jersey Turnpike to exit 15W. Follow the directions \*\*\*\*\* asterisked above.

From Northern New Jersey:

1. Follow I-95 South to the New Jersey Turnpike – travel South on the New Jersey Turnpike to Exit 15W. Follow the directions \*\*\*\*\* asterisked above.
2. Follow the Garden State Parkway South to Exit 145, “280 East.” Follow signs and get on I-280 East. Get off I-280 East at Exit 16. At the bottom of the ramp, make a left turn at the 2d traffic light onto Harrison Avenue. Follow Harrison Avenue through approximately 8 traffic lights until Harrison Avenue intersects with Supor Blvd make a right turn onto Supor Blvd – go 4 blocks and make a right onto Wilhelm Street, the VPC is on the right on side.

From Southern New Jersey:

1. Follow I-95 North to the New Jersey Turnpike – travel North on the New Jersey Turnpike to Exit 15W. Follow the directions \*\*\*\*\* asterisked above.
3. Follow the Garden State Parkway North to Exit 145, “280 East”. Follow signs and get on I-280 East. Get off 280 East at Exit 16. At the bottom of the ramp, make a left turn at the 2d traffic light onto Harrison Ave. Follow Harrison Ave through approximately 8 traffic lights until Harrison Ave intersects with Supor Blvd. Make a right turn onto Supor Blvd – go 4 blocks and make a right onto Wilhelm Street. The VPC is on the right hand side.

From Western New Jersey:

1. Follow I-78 East to the New Jersey Turnpike – get on the New Jersey North to Exit 15W, Follow the directions \*\*\*\*\* asterisked above.
2. Follow I-80 East to Exit 68A onto I-95 South to the New Jersey Turnpike South to Exit 15W and then follow the directions \*\*\*\*\* asterisked above.

From Fort Drum, NY: I-81 South to Scranton, PA – onto I-380 East – onto I-80 East to Exit 68A onto I-95 South to the New Jersey Turnpike South to Exit 15W and then follow the directions \*\*\*\*\* asterisked above.

From Eastern New England: Take I-95 South over the George Washington Bridge connecting New York & New Jersey. Continue on I-95 South to the New Jersey Turnpike – travel South on the New Jersey Turnpike to Exit 15W. Follow the directions \*\*\*\*\* asterisked above.

**NEW ORLEANS VPC**  
**5481 CROWDER BOULEVARD**  
**NEW ORLEANS, LA 70127**

Customer Phone      #1 504-246-2102  
                             #2 504-244-0770  
FAX Number            504-246-2111  
800#                     800-721-9632

From the West: Take I-10 East to Exit 242 (Crowder Blvd), turn right, go through two traffic lights, (about 1 mile) and the VPC will be on the left hand side of the street.

From the East: Take I-10 West to Exit 242 (Crowder Blvd.), turn left. Go through three traffic lights (approximately one mile) and the VPC on the left hand side of the street.

From the Airport: Take I-10 East to I-610, take Exit 242 (Crowder Blvd.), turn right. Go through two traffic lights, and the VPC will be on the left hand side of the street.

**NORFOLK VPC**  
**3015 AIRLINE BOULEVARD**  
**PORTSMOUTH, VA 23701**

Customer Phone           757-465-4127  
FAX Number               757-465-3970  
800#                       800-810-7480

From the Airport: Airport exit on to Azalea Garden Road. Azalea Garden Road to I-64 East. Take I-64 East to I-264 East (Norfolk-Portsmouth). Take I-264 East through downtown tunnel. Take the Victory Blvd Exit #3. At stoplight make a right on to Victory Blvd (Sign posted: MTMC POV Processing Center). Take the second traffic light left on to Airline Blvd, (Route 58 West) (Sign posted: MTMC POV Processing Center). The VPC is approximately 1 mile on the left. Look for the MTMC POV Processing Center Marker.

From Wilmington, Delaware: Take Highway 13 to I-64 East towards Chesapeake and Suffolk, VA. Exit 299 to I-264 to second Greenwood Drive exit (Exit 2B), cross railroad tracks to second light and turn right on Airline Blvd. The VPC is approx. 1 mile on the right.

From Wilmington, North Carolina: Take Highway 40 to I-98 North to Emporia, VA and Highway 58 to Suffolk, VA. At the truck scale, get in the far left lane. Follow left lane through Suffolk. That lane will turn into Airline Blvd. Continue down Airline Blvd and the VPC will be on the right.

From Fort Lee, Petersburg, Virginia: Come East on Highway 460 to Highway 58 East to Suffolk. At the truck scale, get in the far left lane through Suffolk. . That lane will turn into Airline Blvd. Continue down Airline Blvd and the VPC will be on the right.

From Richmond, Williamsburg, Newport News, and Hampton: Take I-64 East to I-664. Travel through the Monitor-Merimac tunnel. Exit on to I-264 West. Exit at Victory Blvd. At light, take left on to Airline Blvd (Route 58 West). See: MTMC POV Processing Center sign with left arrow posted in median. The VPC is approx. 1 mile on the left.

**OAKLAND VPC**  
**1301 CANAL BOULEVARD**  
**RICHMOND CA 94804**

Customer Phone	510-231-6831
FAX Number	510-237-4046
800#	800-704-2444

From San Francisco Airport: Take Highway 101 North out of Airport. Follow signs to Bay Bridge and cross Bay Bridge. Take Highway 80 North then take 580 West, which splits off of 80. Take the Canal Blvd exit, turn left at the light. Stay in the middle lane and continue down to the guard shack in the middle of the road. Office is on the right.

Coming South on Highway 101, Santa Rosa, Petaluma Area: Take San Rafael-Richmond Bridge turn off (Cutting Boulevard). At the bottom of the off ramp, turn right. Stay on Cutting until you cross over an overpass. Take a left at second stop light. This is Canal. Come down Canal to guard shack in middle of road. Office is on the right.

Coming North from Oakland Airport: Take 880 to 80 to 580 West towards San Rafael-Richmond Bridge. Exit on Canal Blvd. Turn left at bottom of off-ramp. Stay in the middle lane and continue down to guard shack in the middle of the road. Office is on the right.

Coming from the Sacramento Area: Take 80 towards Berkeley. Take Richmond Parkway exit. Stay on parkway for 4-5 miles. Follow signs to Oakland. Get on Highway 580 East and take the next exit on Canal Blvd. Take a right at the light, stay in the middle lane and continue down to guard shack in the middle of the road. Office is on the right.

Coming from the Monterey Area: Take 880 towards San Jose to 80 towards Oakland/Berkeley. Then take 580 West towards San Rafael-Richmond Bridge. Exit on Canal Blvd. Turn left at bottom of off-ramp. Stay in the middle lane and continue down to guard shack in middle of road. Office is on right.

**ORLANDO VPC**  
**2255 N. ORANGE BLOSSOM TRAIL**  
**ORLANDO, FL 32804**

<b>EFFECTIVE UNTIL 4/28/00</b>	<b>EFFECTIVE 5/1/00</b>
UNIFIED AIRCRAFT SERVICES, INC.	UNIFIED AIRCRAFT SERVICES, INC.
2255 N. ORANGE BLOSSOM TRAIL	1934 MCCOY ROAD
ORLANDO, FL 32804	ORLANDO, FL 32822

[www.wherismypov.com](http://www.wherismypov.com)

**PLEASE NOTE: IN ORDER FOR THE WEBSITE TO TRACE YOUR POV, THE ORDER NUMBER AND YOUR LAST NAME MUST BE INPUT EXACTLY THE WAY IT APPEARS ON YOUR 788**

	<b>EFFECTIVE UNTIL 4/28/00</b>	<b>EFFECTIVE 5/1/00</b>
PHONE	407-648-3677	407 854 8772
PHONE	407-648-3678	407 854 8773
FAX	407-648-3650	407 854 8774
800	800-758-5998	800-758-5998

Customer Phone      #1 407-648-3677  
                                  #2 407-648-3678  
 FAX Number            407-648-3650  
 800#                      800-758-5998

**From the West and South:** Take I-4 East to Exit 41/Route 50 (Colonial Drive) Exit. Turn left and go about one mile to Orange Blossom Trail (Route 441). Turn right and go about 1 1/2 miles. Processing Center will be at the corner of Orange Blossom Trail and Princeton (Route 438) on the right side of the street in a warehouse type building.

**From the North and East:** Take I-4 West to Route 50 (Colonial Drive) Exit. Turn right, go about 1 1/2 miles to Orange Blossom Trail (Route 441). Turn right, go about one mile. Processing center will be on the right side of the street. Facility is a warehouse type building.

**From the Airport:** Take 436 North to 50 West (Colonial Drive) to Orange Blossom Trail. Turn right on Orange Blossom Trail (Route 441). The processing center is approximately 1 1/2 miles on right side of the street in a warehouse type building.

**From Cape Canaveral:** Take Route 528 West (Beeline Expressway). After first toll booth, take Route 417 North for 8 miles to Route 408 West. Take Exit 9 for Orange Blossom Trail (Route 441). Turn right (North) and go 3 miles. Processing center will be on the right side of the street. Facility is a warehouse type building.

**\*\*\*\*\*DIRECTIONS EFFECTIVE THRU 4/28/00\*\*\*\*\***

**FROM THE WEST AND SOUTH:** Take I-4 West to RT. 50 (Colonial Dr.) Exit. Turn left, go about one mile to Orange Blossom Trail. Turn right, go about 1 1/2 miles. Processing Center will be on the right side of the street. Sits at the corner of Orange Blossom Trail and Princeton. Facility is a warehouse type

building.

**FROM THE NORTH AND EAST:** Take I-4 West to RT. 50 (Colonial Dr) Exit. Turn right, go about 1 1/2 miles to Orange Blossom Trail. Turn right, go about 1 mile. Processing Center will be on the right side of the street. Facility is a warehouse type building.

**FROM AIRPORT:** Take 436 North to 50 (Colonial Drive) West to Orange Blossom Trail. Turn right on Orange Blossom Trail about 1 1/2 miles on right side of street. Building is a warehouse type building.

**\*\*\*\*\*DIRECTIONS EFFECTIVE MAY 1, 2000\*\*\*\*\***

**FROM AIRPORT:** (From the Bee Line East Bound) at exit 8 turn left on Jetport Drive, proceed to the first light, turn left on Boggy Creek Rd, pass under the Bee Line and turn left onto Mccoy RD, and left again at the first light by Mccoy Federal Credit Union.

**FROM AIRPORT:** (From the Bee Line West Bound) at Exit 8 turn left onto Mccoy Road. proceed past Boggy Creek Rd, and turn left at the next light by Mccoy Federal Credit Union.

**FROM THE CAPE/PATRICK AFB:** Take the Bee Line (SR 528) WB to Exit 8 (SR 482) See Airport directions.

**FROM TAMPA / MCDILL AFB:** Take I-4 east to Exit 28, the Bee Line East Bound (SR 528) to Exit 8 (SR482) See Airport directions.

**FROM JACKSONVILLE:** Take I-95 South to Exit 78 (SR407 West) to the Bee Line West Bound (SR528) to Exit 8 (SR 482) See Airport directions.

**FROM MIAMI:** Take I-95 North to the Florida turnpike to Exit 254, to the Bee Line (SR 528) East Bound to exit 8 (SR482) See Airport directions.

**FROM I-10 / I-75 (FLORIDA PANHANDLE)** Take I-75 South to the Florida Turnpike (about 50 miles South of Gainesville.) Continue South on the turnpike to Exit 254, the Bee Line (SR 528) East Bound to Exit 8 (SR 482) See Airport directions.

**SEATTLE VPC**  
**2302 ROSS WAY**  
**TACOMA, WA 98421**

Customer Phone                   #1 253-272-1712 (Tacoma)  
  #2 253-735-6405 (Seattle)  
FAX Number                       253-272-2375  
800#                                 800-597-1833

From the South: Take I-5 North to Exit 136B (Port of Tacoma Road). Head West for two miles to Ross Way and turn left. Processing center will be on left side of street.

From the North: Take I-5 South to Exit 136 (Port of Tacoma Road). Turn right. Go about two miles to Ross Way and turn left. Processing center will be on left side of street.

From the Airport: Follow the same directions as from the North.

From East: Take I-90 West to I-5 South. Take exit 136B (Port of Tacoma Road). Head West for two miles to Ross Way and turn left. Processing center will be on the left side of the street.

**EFFECTIVE MAY 2000 - JUNE 2001\*\*\*\*\***  
**PLEASE NOTE NEW DIRECTIONS!!!**

From Northbound I-5, take exit 133. Take a left at light onto Portland Avenue. Go 1-1/2 miles to 11<sup>th</sup> Street. Make a right, and go over the Bridge for 3/4 miles. Make a right onto Port of Tacoma Road. At the 1<sup>st</sup> Street, make a right onto Ross Way. Proceed down 1/2 block on the left side will be the VPC. "MTMC POV Facility" 2302 Ross Way.

From Southbound I-5 take exit 135. Turn right onto Portland Avenue. Go 1-1/2 miles to 11<sup>th</sup> street. Make a right, and go over the bridge for 3/4 miles. Make a right onto Port of Tacoma road. At the 1<sup>st</sup> Street, make a right onto Ross Way. Proceed down 1/2 block on the left side will be the VPC. "MTMC POV Facility" 2302 Ross Way.

**ST. LOUIS VPC**  
**4236 CRESCENT DRIVE**  
**PONTOON BEACH, IL 62040**

Customer Phone           618-931-2888  
FAX Number               618-931-2892  
800#                       800-275-3706

From East (I-55 or I-70) to I-270 West take Exit 20B. Take I-270 West approximately eight miles to highway 111 (Exit 6A). Take Highway 111 South to first stop light (Pontoon Road). Make U-turn and come back one block to Crescent Drive. Turn right. Processing center is at the end of the block.

From East (I-64): Take I-64 West to I-255 North to I-270 West to Highway 111 South to first stop light (Pontoon Road). Make U-turn and come back one block to Crescent Drive. Turn right. Processing center is at the end of the block.

From West (I-70) or the St. Louis International Airport: Take I-70 East to I-170 North to I-270 East to Highway 111 (exit 6A). Take Highway 111 South to first stop light (Pontoon Road). Make U-turn and come back one block to Crescent Drive. Turn right. Processing center is at the end of the block.

From West (I-44): Take I-44 to I-55 East. Continue East across Mississippi River on I-55/70 to Highway 111 (Exit 6). Take Highway 111 North approximately eight miles to Crescent Drive (one block North of Pontoon Road on right).

Traveling By Bus to St Louis: Bus will take you to the Lambert-St Louis International Airport (approximately 23 miles from the processing center) or to downtown St Louis (approximately 13 miles from the processing center where local transportation to the processing center is available).

## OCONUS

**LAKENHEATH/MILDENHALL VPC**  
**BRANDON VEHICLE PROCESSING CENTER**  
**LONDON ROAD INDUSTRIAL ESTATE**  
**40 WIMBLEDON AVENUE**  
**BRANDON SUFFOLK IP26**

Customer Phone           44 (0) 1842813999  
FAX Number               44 (0) 1842812981  
800#                       800 Transcar (87267227)

From London: Take the M11 (North) to the A11 (Junction 9) which then runs on to the A14 for some five miles. Take the exit for A11 (Norwich) to Barton Mills. At Barton Mills take the A1065 towards RAF Lakenheath/Brandon/Swaffham. Brandon is situated some three miles beyond RAF Lakenheath. On entering Brandon take the first right into Norwood Road and then the second left (Wimbledon Avenue). The VPC is situated some 100 meters on the right hand side.

From Ipswich & Felixstowe: Take the A14 West. At Bury St. Edmunds turn right onto the A134 (Thetford & Kings Lynn). At Thetford take the B1107 to Brandon. On entering Brandon follow the signs for the A 1085 towards Newmarket. Approximately one mile you will see the signs for the industrial estate on your left hand side. Take the first entrance (Highbury Road) to the T Junction and turn right (Wimbledon Avenue). The VPC is on your left approximately 100 meters.

### **EXTREMELY IMPORTANT**

**ALL VEHICLES CLEAR U.K. CUSTOMS AT0 THE BRANDON VPC**

**ON YOUR ARRIVAL IN THE UK, YOU MUST GO TO YOUR BASE PASS AND I.D. SECTION AND COMPLETE A U.K. CUSTOMS FORM C & E 941. THIS WILL BE FORWARDED TO THE VPC AND HELD ON FILE AWAITING THE ARRIVAL OF YOUR VEHICLE.**

**“YOU CANNOT PICK-UP YOUR VEHICLE UNTIL IT HAS CLEARED CUSTOMS”**

**HAWAII VPC**  
**MATSON TERMINALS-HONOLULU AUTO LOT**  
**SAND ISLAND PARKWAY**  
**PIER 51-B**  
**HONOLULU, HI 96819**

Customer Phone	808-848-8383
FAX Number	808-853-2116
800#	800-896-7745

From H-1 Freeway: Follow the H-1 Freeway East to Nimitz Highway, use the extreme right lane and merge right at the bottom of the viaduct to exit onto Sand Island Road. Follow Sand Island road over the bridge, through two traffic lights, and at the end of the divided roadway turn left into the Matson Auto Lot. There is a large sign identifying the Military POV Center on the fence at the turn.

From Downtown Honolulu: Take Ala Moana Boulevard which turns into Nimitz Highway. Turn Left onto Sand Island Road, follow the instructions above to the Hawaii VPC.

From Windward O'ahu: Take H-3 to H-1 East. Follow signs to Nimitz Highway. Follow instructions above to the O'ahu VPC.

**AVIANO VPC**  
**VIA ELLERO 1**  
**ZONA INDUSTRIAL**  
**33081 AVIANO, ITALY**

Customer Phone	39(0) 434-661419
FAX Number	39(0) 434-661875
800#	800 67053388

From Autobahn A-28 (Portogruaro-Pordenone-Conegliano) take the Pordenone Fiera exit, go to second traffic light and turn left. Then next right on to Rivierasca. At sixth traffic light turn right on Viale Monntereale. At third traffic light turn left direction to Aviano. The VPC is located at Via Ellero 1 (Aviano Industrial Area), between the Air Base and the City of Aviano. Once you enter the Industrial Area, take the first right then take the first left on Via Ellero. The VPC is on the right.

**NAPLES VPC**  
**NAVAL SUPPORT ACTIVITY**  
**VIA SCARFOGLIO**  
**80125 AGNANO, NAPOLI**  
**ITALY**

Customer Phone	39-081-570-9350
FAX Number	39-081-570-9448
800#	800 67053388 (Naples)
	800 87267227

From the Naples Capodichino Commercial or Military Airport and even from Rome when exiting from the Autostrada, take the Tangenziale heading South, then exit at Agnano. At the second light turn right towards Naval Support Activity. Continue past the main entrance of the Naval Support Activity. Continue and turn at the second right. The naval security forces will check your military identification at the gate. Continue until the road ends and the VPC will be on the right.

**PUERTO RICO VPC**  
**AVENIDA J.F.KENNEDY, KM 2.5**  
**SAN JUAN, PUERTO RICO 00920**

Customer Phone           787-792-1233  
FAX Number               787-781-0688  
800#                       888-872-6064

From the Airport: Follow signs from the airport to San Juan, (Route 26 Oeste (West)). Continue on 26 Oeste (West) for approximately 4.2 miles. Take the "Bayamon, Route 22" Salida (Exit). Continue on Route 22, you need to be in the far right hand lane when you exit the tunnel. Take the first Salida (Exit) 1A; (Route 1 Oeste (West) San Juan, Sur (south) Bayamon, via Kennedy Expressway).. Once on route 1, take the second Salida (exit0, which is less than 1/2 mile). **THESE EXITS ARE NOT MARKED, YOU MUST COUNT THEM.** Stay in the far right hand lane when crossing over the bridge. Make a right at the first street immediately after the bridge.

Follow this road around. It will loop under the freeway, continue straight. Continue straight at the first stop sign. You will pass several car dealerships. Make a left at the Suzuki dealer, the VPC is the second building on your right.

**FROM ROSSEVELT ROADS:** Take Route 3 Oeste (West) to Route 26 Oeste (West) and follow directions above from Airport.

**FROM FT BUCHANAN:** Exit through the main gate, stay in middle lane and follow the highway signs for San Juan/Carolina, Route 2 Norte (North), (Right at the light and up the exit ramp). Proceed to the middle lane. Route 2 turns into Kennedy Avenue after the underpass, continue straight. Stay in right hand lane and turn with the road as if you were going to the Isuzu Dealership, continue on this access road for .9 miles, (You will pass the following: Wendy's, Mazda, Nissan and Dodge Dealerships) and turn right on the road just before the Suzuki Dealer. The Puerto Rico VPC will be the second building on your right.

**\*\*\*SPECIAL NOTES ON PICKING UP YOUR POV IN PUERTO RICO\*\*\***

Please note that your POV will **NOT** be ready for Pick-Up the day the vehicle arrives at the VPC. The following procedures must be completed as per local regulations before the VPC can release the POV to the customer.

1. The ocean bill of lading (OBL) is submitted to the local authorities upon the POV's arrival in Puerto Rico.
2. Within 24 hours, the OBL is processed and stamped and returned to the VPC which releases the POV from the pier.
3. A representative from the Tax Office is sent to the VPC to appraise the POVs.
4. The VPC prepares and submits the documentation needed for the Tax Exemption Certificate. The processing time at the Tax Office may take up to 4 working days +/-.

5. If the member is shipping on either Retirement or ETS orders, the member will be required to pay taxes on their POV. Before the VPC can release the POV, the customer must present them with a release from the Tax Office, which verifies the taxes have been paid in full.
6. The customer is notified that their POV is ready for pick-up via arrival notice or via telephone.
7. The customer must buy an ACAA sticker from the local Tax Office or Ft. Buchanan. The current cost is \$35.00 (4/4/00) and is subject to change without notification from the VPC. The VPC cannot release the POV to the customer without the ACAA sticker.

**BAUMHOLDER VPC**  
**AM BAHNOF/ BLDG 8724**  
**55774 BAUMHOLDER, GERMANY**

Customer Phone 49-6783-2455  
FAX Number 49-6783-3377  
800# 00 800 TRANSCAR  
(00 800 87267227)

From Autobahn A-62 (Landstuhl-Trier) take the exit Freisenbaumholder, follow the directions to Baumholder. Once you enter the city turn left at the first traffic light.

Take the 2nd street to the left. Once you enter the fenced in area, the VPC is in building # 8724 (first building on the left).

Hours of Operation:  
0800 to 1700  
Monday thru Friday  
Closed on US Federal and German Holidays.

**BOEBLINGEN VPC**  
**PANZER KASERNE**  
**BLDG 2930**  
**71032 BOEBLINGEN, GERMANY**

Customer Phone 49-7031-222453  
FAX Number 49-7031-222561  
800# 00 800 TRANSCAR  
(00 800 87267227)

From Autobahn A-8 (Karlsruhe-Stuttgart-Augburg) exit to Autobahn A-81 (Autobahn Kreuz Stuttgart) toward Boeblingen/Singen. Exit A-81 at Boeblingen-Ost (second exit). Go to stop light and turn left. At next light (approximately 1 mile) turn right and then immediately left to the entrance of Panzer Kaserne.

Go through the gate and take the next left. Follow this road straight ahead. After approximately ½ mile the road will make a right turn. Go through the gate, and after the gas pumps, turn right. The TRANSCAR Office is in building 2930 on the right side.

Hours of Operation:  
0800 to 1700 Monday thru Friday, except US Federal and German Holidays.  
Note: Vehicle processing can take from 45 minutes to one hour.

**GRAFENWOEHR VPC**  
**SARATOGA AVE/BLDG 515**  
**92655 GRAFENWOEHR, GERMANY**

Customer Number 49-9641-8480  
FAX Number 49-9641-3597  
800# 00 800 TRANSCAR  
(00 800 87267227)

From Autobahn A-9 (Nuernberg-Bayreut-Berlin) exit Autobahn A-9 B-470/85 (Grafenwoehr exit) stay on B-470 until B-299 (Pressath/Grafirwoehr) once you enter the town Grafenwoehr go to red light and turn right. Approximately 1 KM you will enter the base. Stay on the main road. Pass Burger King, turn left onto Saratoga Avenue. Pass the car wash (self-service) take next right. TRANSCAR office is located on the left building #515.

Hours of Operation:  
0800 to 1700 Monday thru Friday, except US Federal and German Holidays.

**KAISERSLAUTERN VPC**  
**KAPAUN AIR STATION**  
**BLDG 2806**  
**67661 KAISERSLAUTERN, GERMANY**

Customer Number 49-631-98517  
FAX Number 49-631-98518  
800# 00 800 TRANSCAR  
(00 800 87267227)

From Autobahn A-6 (Saarbrucken-Landstuhl-Kaiserslautern-Mannheim) take the Kaiserslautern West- Exit. Onto B-270 in the direction of Pirmasens, at first traffic light turn right. At the next traffic light turn left in the direction of Kapun Air Station. Once you enter the front gate, turn right and go straight approximately 1/2 mile. On the left is building #2806, the VPC building.

Hours of Operation:  
0800 to 1700 Monday thru Friday, except on US Federal and German Holidays.

**MANNHEIM VPC**  
**TAYLOR BARRACKS**  
**BLDG 348**  
**68309 MANNHEIM, GERMANY**

Customer Number 49-621-7140511  
FAX Number 49-621-7140711  
800# 00 800 TRANSCAR  
(00 800 87267227)

From A-6 exit at Vierheimer Kreuz onto B-38 in the direction of Mannheim.  
Exit B-38 at Magdeburger Strasse (first right exit) go to the traffic light turn left on Tomagdeburg Strasse, stay in left lane. First traffic light turn left on to Lauerweg. At the end of Lauerweg, enter the main gate of Taylor Barracks. Stay on main road. Once you pass Aafes garage, on your left, turn left at the end of the building. Turn left once more in the direction of the vehicle inspection. The VPC is located in building #**348**, next to vehicle inspection station.

Hours of Operation:  
0800 TO 1700 Monday thru Friday, except on US Federal and German Holidays.

**SCHWEINFURT VPC**  
**CONN BARRACKS**  
**CUSTER STREET/BLDG 35**  
**97421 SCHWEINFURT, GERMANY**

Customer Number 49-9721-803618  
FAX Number 49-9721-85224  
800# 00 800 TRANSCAR  
(00 800 87267227)

From A-70 (AB-DR Schweinfurt/Werneck-Bamberg) exit at B-19 in the direction of Schweinfurt. Stay on B-19 until B-303, turn right/left B-19 on B-303 direction Schweinfurt. Turn right at first traffic light once you enter Conn Barracks. Stay on main street until you come to 3rd street (Burger King), turn right. Go to next street, Custer Street, turn left the VPC is building #**35** on the right.

Hours of Operation:  
0800 to 1700 Monday thru Friday, except on US Federal and German Holidays.

**SPANGDAHLEM VPC**  
**SPANGDAHLEM AIR BASE**  
**BLDG 193A**  
**54529 SPANGDAHLEM, GERMANY**

Customer Number           49-6565-4484  
FAX Number                49-6565-4469  
800#                         00 800 TRANSCAR  
                                  (00 800 87267227)

The Spangdahlem VPC is located on B-50/E42 between Bitburg and Wittch. From Bitburg, Spangdahlem is approximately 10 miles. From Wittch, Spangdahlem is approximately 15.5 miles. Once you enter the main gate of Spangdahlem Air Base, take the 2nd street to the left approximately 3/4 mile. On the left is the building #193A, also a sign (VPC-Spangdahlem Air Base).

Hours of Operation:  
0800 to 1700 Monday thru Friday, except on US Federal and German Holidays.

**WIESBADEN VPC**  
**MAINZ KASTEL HOUSING AREA**  
**BLDG 7513**  
**55252 MAINZ KASTEL, GERMANY**

Customer Number 49-6134-69303  
FAX Number 49-6134-63579  
800# 00 800 TRANSCAR  
(00 800 87267227)

From A-3 (Frankfurt-Koln): Exit A-3 onto A-66 at (Wiesbadner-Kreuz) in the direction of Wiesbaden. Stay on A-66 until the Mainz-Kastel exit. Go on to B-455 & B-40 in the direction of Mainz-Kastel. At the first traffic light, turn right on to Otto-Ruh-Ring. Stay on this Strasse until the 2nd traffic light. Turn left onto Wiesbadner Strasse approximately 500 meters. Turn left into the Mainz-Kastel housing. The VPC is located in building #7513, left end of this building.

Hours of Operation:  
0800 to 1700 Monday thru Friday, except on US Federal and German Holidays.

**LIVORNO VPC**  
**LEGHORN ARMY DEPOT (CAMP DARBY)**  
**GATE 27/BUILDING 5138**  
**SS 1 AURELIA**  
**I-56018 TIRRENLA/PISA, ITALY**

Customer Number 39(0) 50579920  
FAX Number 39(0) 503137649  
800# 800 053388

The Vehicle Processing Center is located at Leghorn Army Depot, Kelly Street Bldg #5138, SS1-Aurelia, I-56018 Tombolo (PI), which is located approximately 5 miles from Livorno on highway SS1, in the direction of Pisa.

**VICENZA VPC  
CASERM EDERLE  
BLDG 61  
36100 VINCENZA ITALY**

Customer Number           39(0)444303924  
FAX Number                39(0)444509414  
800#                         800 053388

The Vehicle Processing Center is located at Caserma Ederle, Bldg #61, I-36100 Vicenza, Italy. From Motorway (E70/A4). Take the (EST) exit and follow signs to Caserma Ederle/American forces.

Once entering the main gate, follow the main road approximately 600 meters. Turn right (there will be a directional sign.) Proceed straight for approximately 600 meters and the VPC will be on the right side.

**EXTREMELY IMPORTANT**

**ALL VEHICLES ARE TRANSPORTED TO THE VPC via BREMERHAVEN.**

**YOUR VEHICLE CANNOT BE TRANSPORTED DIRECTLY TO VICENZA WITHOUT PRIOR REGISTRATION. UPON NOTIFICATION OF YOUR VEHICLES ARRIVAL IN BREMERHAVEN, YOU MUST GO TO THE CASERMA EDERLE'S VEHICLE REGISTRATION OFFICE AND REGISTER YOUR VEHICLE! \*\* ONCE REGISTERED, TAKE A COPY OF THE VEHICLE REGISTRATION TO THE VPC FOR NOTIFICATION TO BREMERHAVEN.**

**ONCE YOUR VEHICLE IS AVAILABLE IN BREMERHAVEN AND YOU HAVE THE PROPER REGISTRATION, YOUR VEHICLE WILL BE PLACED ON THE NEXT AVAILABLE TRUCK TO THE VICENZA VPC.**

**\*\*Customer notifications are posted at the Transportation Office located in Davis Hall. Updates are posted with all changed.**

**SCHINNEN VPC**  
**254 BSB**  
**NUTHERWEG 60**  
**6365 ER-SHINNEN, THE NETHERLANDS**

Customer Number           31(0) 464432851  
FAX Number                31(0) 464432735  
800#                         00 800 87267227

From direction Heerlen, A76 (E314) towards Geleen: Take exit number 5 (Nuth). After exit, angle to the right at main road. At the first traffic light turn left (at Esso gas station.) Cross over interstate and take the 2nd street to the right (Reijmersbekerweg). Follow the road parallel to interstate for about 2 km, where it changes into Nutherweg. Coming into the residential area, turn left into warehouse parking lot (Bldg. #73, on left front side of the building.) TRANSCAR VPC is at the left rear of the building, speed limit 30 km.

From direction Geleen, A76 (E314) towards Heerlen, Aken: Take exit 4 (Schinnen). After the exit go straight ahead, do not turn left to Schinnen. You are on the Nutherweg. At the next intersection, follow street straight ahead to Nutherweg 60. Turn right into warehouse parking lot (Bldg. 73, on left front side of the building). VPC is at the left rear of the building, speed limit 30 km.

**CHIEVRES VPC**  
**CDR 80<sup>TH</sup> ASG**  
**BASE AERIENNE**  
**7050 CHIEVRES, BELGIUM**

Customer Number           32(0) 68665999  
FAX Number                32(0) 68665948  
800#                         00 800 87267227

The Chievres VPC is located in Bldg #17A Chievres Air Base, Belgium. The Base is located between Mons and Ath, Belgium on N56.

From Expressway E-19/E-42 take Exit 23 (Bis) on to N56 in the direction of Ath/Nimy, approximately 10 miles you will pass the runway on your left. Approximately 1/2 mile there is a Fina gas station. Turn left. Once you enter the Base, take the first left, then the first right. The VPC is located behind the commissary.

**PUSAN VPC**  
**BLDG # 508 CAMP HIALEAH,**  
**YONJI-DONG, PUSANJIN-KU**  
**PUSAN, KOREA**

**\*\*\*\*IMPORTANT! Service Member MUST contact the VPC UPON ARRIVAL INTO KOREA\*\*\*\***

DSN PHONE 763-7680  
COMMERCIAL PHONE 82 51 819 4870  
FAX NUMBER (COM'L) 82 51 819 1507

From Pusan Express Bus Terminal: take to Sajik Sports Complex Way for 2 miles and when you arrive at three way intersection, turn right and running half miles after, you will see the Camp Hialeah in left side across the road.

From Pusan Rail Station :

Head for Seomyon Rotary and turn to left. When arrive at next stop light, turn to right. Within half mile, Camp Hialeah gate there.

From Kimhae Airport:

Driving out from the Airport, take the East-West highway. After 1.5 miles of highway, you will see tollgate. After tollgate, you should take exit to right side. Immediately after exit, you will see Camp Hialeah.

**SEOUL VPC**  
**BLDG # 1230**  
**CAMP KIM, SEOUL , KOREA**

DSN PHONE # 1 725 7011  
DSN PHONE # 2 725 7012  
COMMERCIAL PHONE #1 82 2 7915 7011  
COMMERCIAL PHONE #2 82 2 7915 7012  
FAX NUMBER (DSN) 723 4133  
(COM'L) 82 2 7913 4133

From Seoul Railway Station :

Location of Seoul VPC is approximately 1.5 miles away from Seoul station to south direction. Take the road heading to Han River Bridge and go to straight 1.5 miles. Then you can find 'USO' or Camp Kim Board. Turn to right side and get into Bldg #1230 at Camp Kim.

From Yongsan 8<sup>th</sup> Army :

Seoul VPC is located in across the road from Gate # 1 in main post of Yongsan Compound.

**TAEGU VPC**  
**BLDG # 1415, 20<sup>TH</sup> SUPPPORT GROUP**  
**CAMP HENRY, TAEGU , KOREA**

Customer Number 82 53 473 8112  
FAX Number 82 53 473 8113

Take the Masan/ Kwangju exit, about 170 miles South of the Seoul off the Seoul – Pusan Expressway. After the tollgate, take Taegu Signwhich is to turn left. Follow the signs under the Olympic Highway.

Go straight and turn right toward Waryongno Street. At the next major intersection, turn left onto Tae-Myong-Ro. continue straight until Namguchung intersection.

Turn left and keep straight about half mile.

Camp Henry, Gate #2 is right side. Go through the Gate and make left, and you can find Auto Craft Shop. Taegu VPC is located behind Auto Craft Shop.

**GUAM VPC**  
**BLDG 3179**  
**COMNAVMAR NAVAL BASE**  
**SANTA RITA, GUAM 96915**

Customer Number 671 339 2205  
FAX Number 671 564 2105  
800# 877 716 7702

From the Guam Airport:  
Exit Airport and turn left onto Hwy 10. Go to Marine Drive Hwy 1 and turn left (south). Proceed until you reach the main gate at Comnavmar Naval Base. Go through gate to Sumay Drive, turn right approximately 1/4 mile to Bldg 3179 Supply Dept, Warehouse 3. VPC is on the right.

**INCIRLIK VPC**  
**TRANSCAR GmbH/DELTA TRADING & SHIPPING, INC.**  
**CEYHAN YOLU 10 KM**  
**NO 65 ADANA**

Customer Number	#1	0090-322-332-7211
	#2	0090-322-332-7416
DSN:		676-9964
FAX Number		0090-322-332-8921
800#		0800-521-1043

Exit the Main Gate of Incirlik Air Base and turn right. This will locate you inside of Incirlik village. Travel straight until you get to the traffic light and turn left. Follow this road until you reach the second turn around. You will see the Compound Area on your right hand side as you turn around. A sign “Delta Vehicle Processing Center Adana” is located at the entrance.

NOTE: THE WAREHOUSE IS YELLOW AND BLACK.

Hours of Operation – 8:30am – 4:30pm  
(As per Turkish Law, the VPC is closed for lunch from 12:00-1:00)

**IZMIR VPC**  
**TRANSCAR GmbH/DELTA TRADING & SHIPPING, INC.**  
**HACILAR KIRI**  
**CADDESI NO 15/1**  
**BORNOVA**

Customer Number	#1	0090-232-478-2857
	#2	0090-232-478-2853
FAX Number		0090-232-478-2859
800#		0800-521-1043

Follow the Highway going in the direction of Bornova/Usak/Ankara/Manisa. You will see the Opel and Ford Dealership on the right hand side of the road.

When the highway divides, continue driving straight. You will see the Ede University Hospital to your right hand side as you drive over the Overpass.

Continue to travel towards the Underpass. Take Usak/Ankara Lane (do not take Manisa/Istanbul Lane) and once you have passed the Underpass, you will see a large sign (Kipa) on the right. You will also see a BP Gas Station and Egs Park.

Proceed through the Overpass and be ready to exit at the sign Pinarbasi/Naidoken as you get closer to the Cement Factory.

Exit here and make a left turn at the stop sign (Polis Okulu). You will see a ford dealership on the right hand side of the road and additional small business. On the left side of the road (just before the final turn) you will see a Hyundai Dealership. Make a right hand turn at the sign, **“Delta”**.

Hours of Operation – 8:30am – 4:30pm  
(As per Turkish Law, the VPC is closed for lunch from 12:00-1:00)

**ROTA SPAIN**  
**TRANSPORTES INTERNACIONALES FERRIS, S.A.**  
**AVENIDA CRUCERO BALEARES, #18**  
**11520 ROTA (CADIZ), SPAIN**

Customer Number           0034 956 811044 / 0034 956 840185  
FAX Number:               0034 956 815077  
800#                         0034 900 214304

**PLEASE NOTE!!!**

\*\*\*\*\*Member must first go to the Naval Base Rota to the Security Section to obtain a release letter authorizing them to drive the car for up to 45 days on their U.S. plates. During this time, the Security Section will order their Spanish registration and plates\*\*\*\*\*

Directions to the VPC facility from the Naval Base, Rota: Exit the main gate and take the second left turn onto street Maestro Zorrilla. Take the first left onto street Maestro Albeniz. Stay straight until the “T” and take a right onto Avenida Crucero Baleares. Go straight until #18 and turn into the VPC facility. (there is a large sign that says “Transportes Internacionales Ferris, S.A.”)

Hours of Operation – 0900-1300, closed 1300-1400, then 1400-1700.