



Biography

437th Airlift Wing (AMC)

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CHIEF MASTER SERGEANT MELVIN D. WILLIS



Chief Master Sergeant Melvin D. Willis is the command chief master sergeant for the 437th Airlift Wing, Charleston Air Force Base, South Carolina. He advises the commander on matters influencing the health, welfare, morale and effective utilization of 3,500 enlisted members. He serves as the commander's representative to numerous committees, councils and boards.

Chief Willis was born in Chicago, Illinois but spent most of his formative years in Hayti, Missouri. He graduated from Hayti High School in 1977. Chief Willis entered the United States Air Force on 5 December 1978 as a Security Specialist and later retrained into the Cost Analysis career field while assigned to Minot Air Force Base, North Dakota.

EDUCATION:

- 1984 Air Force NCO Leadership School England AFB, Louisiana
- 1988 Strategic Air Command NCO Academy Barksdale AFB, Louisiana
- 1993 Associate of Applied Science, Financial Management Community College of the Air Force
- 1993 Bachelor of Science, Business Administration Hawaii Pacific University
- 1994 Associate of Applied Science, Criminal Justice Community College of the Air Force
- 1998 Master of Business Administration Webster University
- 1998 Senior NCO Academy Maxwell AFB-Gunter Annex, Alabama

ASSIGNMENTS:

1. December 1978 – January 1979, Basic Trainee, Basic Military Training, Lackland AFB, Texas
2. January 1979 – March 1979, Technical Training, Security Specialist, Lackland AFB, Texas
3. March 1979 – June 1983, Security Specialist, 1st Security Police Squadron, Langley AFB, Virginia
4. June 1983 – July 1985, Law Enforcement Flight Chief, 23rd Security Police Squadron, England AFB, Louisiana
5. July 1985 – July 1986, Chief, Reports and Analysis, 51st Security Police Squadron, Osan AB, Republic of Korea
6. July 1986 – May 1989, Law Enforcement Flight Chief/Cost Analyst, 91 Strategic Missile Wing, Minot AFB, North Dakota
7. May 1989 – December 1990, Cost Analyst, 1843d Engineering Installation Group, Wheeler AFB, Hawaii
8. January 1991 – January 1992, Chief, Cost Analysis, 834th Airlift Division, Hickam AFB, Hawaii
9. February 1992 – June 1993, Headquarters Pacific Air Forces, Quality Air Force Instructor and Course Developer, Hickam AFB, Hawaii
10. July 1993 – July 1994, Financial Analyst, 624th Air Mobility Support Group, Pope AFB, North Carolina

11. August 1994 – September 1997, NCOIC, Financial Analysis Branch, 23rd Comptroller Squadron, Pope AFB, North Carolina
12. October 1997 – April 2000, Superintendent, 92d Comptroller Squadron, 92d Air Refueling Wing, Fairchild AFB, Washington
13. April 2000 – June 2001, Superintendent, 437th Comptroller Squadron, 437th Airlift Wing, Charleston AFB, South Carolina
14. July 2001 – July 2002, Superintendent, 51st Comptroller Squadron, 51st Fighter Wing, Osan AB, Republic of Korea
15. July 2002 – May 2004, Superintendent, 437th Comptroller Squadron, 437th Airlift Wing, Charleston AFB, South Carolina
16. May 2004- Present, Command Chief Master Sergeant, 437th Airlift Wing, Charleston AFB, South Carolina

OTHER ACHIEVEMENTS:

- 1984 Honor Graduate, Noncommissioned Officer Leadership School
 1988 Distinguished Graduate/Commandant Award Winner, Noncommissioned Officer Academy
 1998 John Levitow Award, Senior Noncommissioned Officer Academy

MAJOR AWARDS AND DECORATIONS:

Meritorious Service Medal with six oak leaf clusters
 Air Force Commendation Medal with three oak leaf clusters
 Air Force Outstanding Unit Award with three oak leaf clusters
 Air Force Organizational Excellence Award
 National Defense Service Medal

EFFECTIVE DATES OF PROMOTION:

Airman	June 1978
Airman First Class	December 1978
Senior Airman	June 1979
Staff Sergeant	April 1, 1982
Technical Sergeant	June 1, 1986
Master Sergeant	June 1, 1990
Senior Master	June 1, 1997
Chief Master	Nov 1, 2000

(Current as of Sep 2004)